

Wine Export Grant application checklist

Read guidelines: the [guidelines](#) will help you through the application form and assessment criteria. Save time, read the guidelines first and learn the key things needed for your application.

Follow instructions: to help you with the application, please review the [FAQs](#) an [user-help guide](#) on the Wine Australia website.

Review the checklist below: ensure you have completed each of the following steps before submitting your application.

1. Is this your first application?	
2. Are you a wine producer in Australia? (defined in the grant guidelines)	
3. Have you completed your promotional visit?	
4. Have you completed a statutory declaration? Please check that it has been completed in accordance with the instructions on the form.	
5. Have you evidenced the value of airfares for each flight taken? More detailed information may improve your claim.	
4. Have you evidenced departure taxes incurred overseas? More detailed evidence may improve your claim.	
6. Have you evidence of the exchange rate for an expense in a foreign currency on the date of the expense? Make sure you attach this evidence to your claim.	
5. Is your application comprehensible for assessment in Australia? If your invoices or receipts are in a foreign language they may need to be translated.	
6. Have you included all boarding passes?	
7. Have you included the itinerary for each person?	
8. Have your expenses been billed to your named entity?	